



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		CALCUTTA GIRLS' COLLEGE
Name of the head of the Institution		CALCUTTA GIRLS' COLLEGE
Designation		Principal
Does the Institution function from own campus		No
Phone no/Alternate Phone no.		03326653414
Mobile no.		9433936302
Registered Email		collegecalcuttagirls@gmail.com
Alternate Email		nandini70@gmail.com
Address		3- GOAL TULI LANE
City/Town		KOLKATA
State/UT		West Bengal
Pincode		700013
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. NANDINI BHATTACHARYA
Phone no/Alternate Phone no.	03326653414
Mobile no.	8442896514
Registered Email	collegecalcuttagirls@gmail.com
Alternate Email	nandini70@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.calcuttagirlscollege.ac.in/wp-content/uploads/2017/09/The-Annual-Quality-Assurance-Report-2017.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	68.9	2007	31-Mar-2007	30-Mar-2012
2	B+	2.3	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	07-Jul-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A Seminar on Myth Versus Reality : Women	05-Apr-2018 1	153
Exhibition of students	12-May-2017 2	27

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HISTORY	International Conference	National Mission for Manuscripts, IGNCA, MHRD	2017 3	487000
HISTORY	International Conference	West Bengal Urdu Academy	2017 3	150000
URDU	National Level	West Bengal Urdu Academy	2017 2	200000
DR. NANDINI BHATTACHARYA	Research Project	ICHR	2018 1	300000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Encouraging and enabling 5 students towards selfhelp and selfreliance. Widespread encouragement in using ICT for better teachers student communication. Awareness building among students against gender bias and oppression. Drive towards greenery and plasticfree zone in college and surroundings. Organizing workshops within the college and encouraging the participation of faculties outside for the CBCS system and NAAC regulations

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of Inter-college events	National and international seminar and Inter-college creative writing workshops
Regular Seminar & Conferences	Seminar on Women's journey towards equality
Formation of Women's Cell	Organisation of Women's Day Official Whatsapp groups for academic and informative communications
Enabling ICT	Interactions through online feedback
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	26-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

22-Sep-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

05-Mar-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The institution have successfully installed the Information Management System in the follows ways: Random Access Memory : 4 GB Operating System: Windows Hard Disk Drive : 500 GB The system has been in effect since the beginning of online admission process in the institution since 201516.It has expedited the online functional process supported the administration, students and library resource management in the college. The Operational Modules of the

existing management information system includes : 1. Students Management 2. Fees Management 3. Library Management 4. Online admission 5. ID Card Generation 6. Library Card Generation

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to the University of Calcutta and therefore follows the curricula delivered by the University . The internal examination system is well documented as well as the annual diary of the teachers introduced by the college authority in 2017 is also well maintained. Academic planning along with a detailed break up of the syllabus is submitted to the authority at the beginning of each session and it is followed up in the academic diary.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Course by WEBEL	0	10/07/2017	90	Employability	yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NONE	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accounting and Finance	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NONE	02/07/2018	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NONE	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedbacks have been collected through Google Forms. Relevant excel sheets and graphs can be obtained from Google Forms. The administration and teaching community took note of the trends in feedbacks and decided to work towards improving aspects of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons. & Gen	400	1100	353
BSc	Hons.	15	77	3
BCom	Hons. & Gen	125	211	68
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	710	0	19	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
37	35	11	2	1	3

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NONE

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
710	19	1:28.4

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	19	7	1	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.Nayeem Ahmed	Associate Professor	Dr.Manzar Kazmi National Award as fiction critic
2017	Dr.Nayeem Ahmed	Associate Professor	Anmol Ratan Award For Literary Contribution
2017	Dr.Nayeem Ahmed	Associate Professor	Zakir Hussain Award as Urdu Teacher

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	hons gen	3rd year	17/04/2018	28/06/2018
BCom	hons gen	3rd year	21/04/2018	03/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

None

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared and published on the college Prospectus . An Academic Diary was maintained according to routine and lesson plans . At the end of the academic session, the diary was submitted to the college authority.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.calcuttagirlscollege.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HUMANITIES	BA	Hons. & Gen	97	22	22.7
SCIENCE	BSc	Hons.	3	1	33.3
COMMERCE	BCom	Hons. & Gen	86	18	21
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.calcuttagirlscollege.ac.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICHR	300000	0.75
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	NIL	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	01/07/2018	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	01/07/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	HISTORY	2	0
National	MATHEMATICS	4	0
National	ENGLISH	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	4
Commerce	2
Pol. Science	1
Urdu	2
Hindi	4
Education	6
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2017	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2017	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	23	8	19

Presented papers	9	11	6	0
Resource persons	1	1	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Organizing a two day college Fair	IQAC, ICC , Womens'Cell Bharosa and Employment Cell Sahara	5	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	01/07/2018	30/11/2018	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	01/07/2018	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3300000	3182799

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ILMS	Partially	00	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	7280	1025662	40	12520	7320	1038182
Reference Books	4629	63346	0	0	4629	63346
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/07/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	25	1	2	1	1	1	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	2	1	1	1	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
630000	1151499	1066959	1151499

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

NONE

[NONE](#)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Self help scheme towards employment	10/05/2018	25	Ram krishna Mission Blind Boy Association Adare Akhare Association

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	UGC COP	28	25	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	120

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0		0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	23	B.A /B.COM	Commerce, English, Education, History, Urdu.	C.U. Vidyasagar Univ. (Dist. Education), Alia University, Maulana Azad College.	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College	80
Cultural Programme	College	80
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NONE	National	0	0	0	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council could not be formed for the last four years following Government order. Therefore, they could not participate in different works. However, their day-to-day activities were put into action through a G.B nominated student representative.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Distribution of responsibilities into a varied number of subcommittees such as Academic SubCommittee, Examination SubCommittee, Sports SubCommittee, Cultural SubCommittee, Purchase SubCommittee, Service Book and Leave SubCommittee etc. There are also special committees for student's Scholarships and Aids, Such as Kanyasree Committee, Minority Scholarship Committee, Student's Aid Fund of College College moreover has some very active operating Cells: SC/ST Cell, Internal Complaint Cell, Women's Cell Bharosa, Placement and SelfEmployment Cell CGC Sahara. The Principal of the College administers the institution with the help of all these organizations where power and responsibility is well distributed and shared The college has a regularly elected Teacher's Council that deliberates and cooperates with the administration and tries to resolve issues and implement plans Governing Body remains the highest body with due

representation according to the University statute and imparts a significant role in the final decision making of the college Formation of the different subcommittees under the Teachers' Council. Different committees for scholarship distribution (Kanyashree, Minority , SC/ST Cell etc.) Students'Health Home, ICC, Women's Cell Bharosa , Employment Cell Shahra and IQAC acts as an apex body upon all academic and cocurricular activities and helps the process of continuous development from within.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Microprojects are assigned to the students as per University curriculum
Examination and Evaluation	Internal examination, tutorial and project work along with educational trip within the city
Teaching and Learning	Use of conventional teaching in addition to digital library, elearning and application of IT in doing micro projects
Curriculum Development	:As per CBCS , directed by the University of Calcutta

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College in search of new infrastructure for further development

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NONE	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	CBCS WORKSHOP	NONE	29/05/2018	29/05/2018	63	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme Short Term Course	4	01/01/2018	30/06/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
None	Swastha Sathi	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes . The institution does regular financial audits both internal and external.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	none
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	No		Yes	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

none

6.5.3 – Development programmes for support staff (at least three)

none

6.5.4 – Post Accreditation initiative(s) (mention at least three)

community

No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/06/2018	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	80
Earth Day	22/04/2018	22/04/2018	77
Teachers' Day	05/09/2017	05/09/2017	92
International Women's Day	08/03/2018	08/03/2018	70
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Making college noshmoking zone, 2. Regularly planting pot plants for a greener environment, 3. Creating medicinal plant corner in the college premise 4. Making less use of paper by communicating through emails and other electronic communications between teacher students as well as for administrative purposes 5. Recycling of plastic bottles for planting herbs in the backyard for creating better environment

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college practices on a regular basis gifting of plants and plant seeds or bulbs in order to spread the message of 'go green' The college practices to encourage the students with cocurricular activities to acquire skills to develop selfhelp potentials along with regular formal education For that, the college had organized an annual fair where items made by the students, alumni and other women's NGOs and organizations of differently able students had participated, in May 2018

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.calcuttagirlscollege.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The basic motto of the institution is to help students mostly firstgeneration learners , to succeed in life and enter the workforce after completing graduation from this institute. Priority of the institute is not only to obtain students from the creamy layer of the metropolis. But rather, the underprivileged lot within the city , hailing from minority community or otherwise, find this college , with very modest fees , easily commutable and favorable atmosphere highly acceptable and convenient for them. This college , in its limited space and amenities have made its students feel at home and created an environment for the students for not only academic advancement but

also provides them exposure to sports, cultural programmes, film shows , project work , excursion and so on for their overall maturity and development as a conscious citizen of today's world.

Provide the weblink of the institution

<http://www.calcuttagirlscollege.ac.in>

8.Future Plans of Actions for Next Academic Year

1.Greater involvement of IQAC in raising environmental awareness 2. Greater activity of the Placement Cell for ensuring students' employment 3. Ensuring continuous upgradation of the teachinglearning environment 4. Widening the NSS activities to include adoption of local slum and/ raising social awareness 5. Ensuring timely Career Advancement of NTS and teaching members 6. Ensuring greater publicity and market for the handicrafts prepared by college students 7. Providing beyond classroom support to needy students for academic progression to higher